

## Prospects

### Specialist employment consultancy and Workplace assessment service

Prospects is The National Autistic Society's specialist employment service. We deal exclusively with autism and employment issues, and are recognised as the leading authority in the field. We provide a wide range of services to employers, organisations and employees across the UK.

#### Consultancy service

Prospects offers specialist guidance on inclusive procedures, practices, and reasonable adjustments to enable employees with an autism spectrum disorder (ASD - which includes Asperger syndrome) to achieve their potential in the workplace. Areas of expertise include:

- recruitment
- appraisal and performance management issues
- outplacement solutions
- bespoke training packages.

*"Once the Prospects advisor began to work with us I felt a huge sense of relief that we had support from someone who understood the problems both the organisation and the individual were facing."* Legal Director, DEFRA

#### Workplace assessments

Our specialist consultants untangle disability issues and management issues in a comprehensive review of the workplace situation of an employee with an ASD. We provide a detailed written report recommending reasonable adjustments and adaptations to not only meet your statutory requirements under disability and employment legislation, but to achieve best practice in workplace diversity.

#### Workplace support

We provide non-managerial support, advice and guidance for employees with an ASD. Our consultants visit the workplace at agreed intervals and assist the person with an ASD, their line manager and other relevant colleagues as necessary.

## Training

We design and deliver bespoke training packages for HR professionals, managers and colleagues, and also run the following regular one-day courses:

### For employers

- Understanding ASDs
- Managing an employee with an ASD
- Recruiting staff with an ASD
- Managing volunteers with an ASD

### For employees with an ASD

- Communication skills
- Personal organisation skills
- Anxiety management
- Assertiveness

**We have worked with** a wide range of organisations across the public, private and voluntary sectors - from companies such as Goldman Sachs, Ernst & Young and IBM, government agencies such as the Foreign Office, Department of Health and the British Library, through to various small businesses and local enterprises. We are an accredited DWP provider and can provide services through the Access to Work scheme.

*"The training and ongoing support provided by the team at Prospects has been invaluable in making such a success of our placements."* Sally Heighway, Goldman Sachs International

Contact us to discuss how we can work together:

**Telephone** 020 7704 7450 (London); 0141 248 1725 (Glasgow)

**Email** [prospects@nas.org.uk](mailto:prospects@nas.org.uk)

**Website** [www.autism.org.uk/prospects](http://www.autism.org.uk/prospects)